Prezi

prezi.com

Register: use your school password (4 letters & 4 numbers)

Double Click Blank to Create an original

Other Templates only need text inserted

Bubble Menu

 Center to Write

 Insert

 Images

 Load Files (Pictures, Worksheets, etc.)

 Insert Power Points (Convert to pdf)

 You Tube (Must be an flv file)

 Shapes

 Charts

 Colors and Fonts

 10 Circles (Change Background)

 Theme Wizard

 Page 1 (Change Background)

 Page 2 (Fonts & Color)

 Page 3 (Changes Bracket & Shape Colors)

 Frame

 Brackets, Circles, Highlight

 Hidden (Use to highlight words, parts of maps, etc)

 Path

 Puts objects in the order you want them shown in

 + sign

 Choose from 5 placeholders

Scroll Forward and Backward to make screen larger and smaller

Hold mouse down to move entire screen

Typing

 Double click on grid

 Orient words, bullets

 Change font style

 Change length of text

 Change size or move text by clicking once and using transformation zebra

Pictures, Videos, Shapes, Frames, Charts

 Click on bottom of shape to get color bar

 Sizing Circles

 Move text into shapes

 Google search for pictures

 Bend lines (zebra – plus sign)

 Crop – click, right click, crop

Path

 Click on first stop, second, third, etc.

 Grab number to change order

Transformation Zebra

 Click once on shape, text, etc.

 Middle moves object

 Circle rings plus and minus changes size

 Outside ring rotates

 Plus sign

 Right Click

Cooperative Editing

 Click on meeting

 Invite to Edit

 Copy link

 Email link to all you wish to invite (they must have a Prezi account)

 Up to 10 people

 A figure will pop up with the name of the people that are linked into your prezi

Saving

 It will save automatically when you exit

Your Prezi Page

 Edit

 Download

 Delete

Play

 Play Button

 Full Screen

 Use left and right arrows to go back and forth