Prezi

prezi.com

Register: use your school password (4 letters & 4 numbers)

Double Click Blank to Create an original

Other Templates only need text inserted

Bubble Menu

Center to Write

Insert

Images

Load Files (Pictures, Worksheets, etc.)

Insert Power Points (Convert to pdf)

You Tube (Must be an flv file)

Shapes

Charts

Colors and Fonts

10 Circles (Change Background)

Theme Wizard

Page 1 (Change Background)

Page 2 (Fonts & Color)

Page 3 (Changes Bracket & Shape Colors)

Frame

Brackets, Circles, Highlight

Hidden (Use to highlight words, parts of maps, etc)

Path

Puts objects in the order you want them shown in

+ sign

Choose from 5 placeholders

Scroll Forward and Backward to make screen larger and smaller

Hold mouse down to move entire screen

Typing

Double click on grid

Orient words, bullets

Change font style

Change length of text

Change size or move text by clicking once and using transformation zebra

Pictures, Videos, Shapes, Frames, Charts

Click on bottom of shape to get color bar

Sizing Circles

Move text into shapes

Google search for pictures

Bend lines (zebra – plus sign)

Crop – click, right click, crop

Path

Click on first stop, second, third, etc.

Grab number to change order

Transformation Zebra

Click once on shape, text, etc.

Middle moves object

Circle rings plus and minus changes size

Outside ring rotates

Plus sign

Right Click

Cooperative Editing

Click on meeting

Invite to Edit

Copy link

Email link to all you wish to invite (they must have a Prezi account)

Up to 10 people

A figure will pop up with the name of the people that are linked into your prezi

Saving

It will save automatically when you exit

Your Prezi Page

Edit

Download

Delete

Play

Play Button

Full Screen

Use left and right arrows to go back and forth