Exam View

Test Generating Program

Log in using your name ex. brown\_i>Start>Computer>ExamView

Exam View Assessment Suite

ExamView Test Generator

Create a New Test From Scratch>Name Test

Select Randomly

* Reading Street Pops Up
* Up one level
* Banks
* Click on Exam View Folder
* Click on Exam View K
* Select
* Click on Learning Series>Open
* Choose>Open
* Choose Topic by Grade
* Select
* Highlight (Shows number of banks and total ? available>Next
* Choose number of questions you want in each category
* Generates Answer Key automatically
* Finish – Test is now generated
* Print
* Save Test

Print Test

* Number of Versions – will make different versions of the same test
* More than 1 – selections pop up
* Make changes if you want
* OK>Print

Changing Tests

* Calculator Icon (on Test) – Click on question>Click calculator icon on bar> gives different question on same topic
* Right click calculator icon to create another question in the same content
* Red dot (on Test) – Click on toggle icon>Changes bimodal
* Double click question to edit
* Right Click question
* Click Reorder Icon (Next to toggle) to change order of questions
* Question>Scramble>Computer reorders for you
* Columns Icon
* Red Button Icon (on Toolbar) – Mix Question Types
* Change Header or Footer>Test>Headers or Footers>First Page or Subsequent Pages>Edit
* Change Test Name>Right Click>Edit
* Change Test Title (Under Name)>Double Click>Edit
* Create a new test>Click Blank Paper

Select from a List

* Choose>Open
* Choose>Select
* Highlight>Next
* Click box in front of Questions
* Sort by
* Finish>Test is Generated

Select While Viewing

* Choose>Open
* Choose>Select
* Highlight>Next
* Click box to choose questions

Select by Standard

* Choose>Select
* Highlight>Next
* Fill in Number of Questions>Select
* Close

Select by Criteria

* Choose>Select
* Highlight>Next
* Fill in

Quick Test Wizard

* Title Test>Next
* Choose>Open
* Choose>Select
* Highlight>Next
* Number of Questions

Assign Points

* Change Points for more than one question
* Question>Assign Points
* To Change every point the same>Fill

Style Gallery

* Edit>Preferences>General>Test>Style Gallery or Layout
* Practice OAA/OGT Tests

Reading Tests

* Select All
* Choose Grade
* Choose Story
* Will give you all the questions>Edit from test if you don’t want all of them
* To Get Reading Passage>Computer>Exam View>Learning Series>Choose Grade>Go to the PDF>Print

Saved Test can be edited if Exam View is on your computer